

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on the receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered on a debit basis.

Name of smaller authority: **ALLOSTOCK Parish Council**

County area (local councils and parish meetings only):

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Hazel West RPO**

Date: **07/05.2024**

		£	£
Balance per bank statements as at 31 31/03/2024			
	account 1	15,094.9	
	account 2		
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			15,094.9
Petty cash float (if applicable)		-	
Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)			
	item 1	(370.00)	
	item 2	(127.83)	
	item 3	(100.80)	
	item 4	(598.20)	
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(1,196.83)
Add: any un-banked cash as at 31/3/xx		-	-
			-
			<u>13,898.1</u>
	31/03/2024		