

Minutes of the Annual Parish Meeting of ALLOSTOCK PARISH COUNCIL held on Wednesday 17<sup>th</sup> May 2020 at 7.30pm in the Village Hall. The Parish Meeting was cancelled because of lock-down re. Coronavirus. A short Parish Council meeting was held on Zoom.

**Present:** In the Chair. Cllr. Mrs J Wilson. Cllrs. Mrs P. Adlington, Mrs J. Gibbison, Mrs A. Owens F. Still, J. Roberts, A. Healey. Clerk, Mrs Hazel West.

There were no members of the public present.

**1,2,3,** Election of officers.

The Parish Council officers to remain in post for a further 12 months.

**4. Apologies** Cllr. P. Moseley

**5. Declarations of Interest** none

**6. Governance**

Discussion around all governance items on Audit form and councillors were unanimous that they were happy with all aspects of governance. Cllr Mrs Wilson signed form.

**7 Minutes of the last meeting-** accepted. Proposed Cllr. F. Still  
Seconded. Cllr. J. Roberts

**8. Matters arising**

**9. Village Hall**

**10 Parish Field.**

**11. Planning.**

All plans as CWAC site.

**.12. Finance**

Gavin Montgomery adopted as **Internal Auditor** for another year.

Hazel West **Responsible Financial Officer**

Audit document circulated and approved. It was agreed that Allostock Parish Council meets the criteria for Exemption certificate. The Exemption certificate was signed, the clerk will submit it.

All other documents approved and the clerk will publish them on web-site.

PAYE End of Year returns have been submitted

Insurance was agreed and paid.

Cheques issued:

BHIB Insurance £405.55

Salary £554.20

St Oswald's PCC £450

CHALC affiliation £238.68

HMRC £28.8

CPRE £36

Data Registration £40

Plants 26.30

**12. Correspondence.**

**13. Comments/Inquiries/Reports.**

**14. Date of next meeting.** 22<sup>nd</sup> July 2020 at 7.30pm in the Village Hall.or on ZOOM

Signed.....22<sup>ND</sup> July 2020